



National Survey on Extent and Pattern of Substance use in India

Commissioned by:

Ministry of Social Justice and Empowerment, Government of India

Consolidated Report *Regional Training of Trainers Programmes*

October – November 2017

Regional TOT – 1 NORTH New Delhi 3-7 October 2017	Regional TOT – 2 SOUTH Bengaluru 9-13 October 2017	Regional TOT – 3 EAST Ranchi 10-14 October 2017
Regional TOT – 4 NORTH-EAST Imphal 24-28 October 2017	Regional TOT – 5 WEST Pune 24-28 October 2017	Regional TOT – 6 CENTRAL New Delhi 31 Oct - 4 Nov 2017



National Drug Dependence Treatment
Centre (NDDTC), AIIMS, New Delhi
NATIONAL TECHNICAL AGENCY



Society for Promotion of Youth and Masses
(SPYM), New Delhi
OPERATIONAL RESOURCE UNIT

Programmes at a glance

Title:	Regional Training of Trainers Programme
No. of participants (consolidated):	157
Type of participants:	<ul style="list-style-type: none"> • Master Trainers (Technical and Operational) • Co-Investigators and Research Staff from RTAs • Regional and State Operation Managers and Project Coordinators from RCAs • Representatives from Project Monitoring Unit (NISD) • Officers from the MoSJE
Resource persons:	<ul style="list-style-type: none"> • Prof. Atul Ambekar, NDDTC, AIIMS • Dr. Ravindra Rao, NDDTC, AIIMS • Dr. Ashwani Kumar Mishra, NDDTC, AIIMS • Dr. Alok Agarwal, NDDTC, AIIMS • Mr. Manish Kumar, SPYM (as Operational Resource Unit) • Mr. Bilal Ahmed, SPYM (as Operational Resource Unit) • Ms. Ghazala Meenai, PMU, NISD, MoSJE (for observation, guidance and monitoring)
Logistics and Travel:	ITDC / Ashok Events (with support from local partners)
Venue (and local support):	1. Pravasi Bhartiya Kendra, <i>New Delhi</i> (NISD, and NDDTC, AIIMS, New Delhi)
	2. Hotel Grand Magrath, <i>Bengaluru</i> (SSA, Davanagere)
	3. Hotel Ashok, <i>Ranchi</i> (Calcutta Samaritans, Kolkata)
	4. Hotel Classic Grande, <i>Imphal</i> (Galaxy Club, Imphal)
	5. Hotel Park Ornate, <i>Pune</i> (Muktangan Mitra, Pune)
	6. Hotel Cosy Palace, <i>New Delhi</i> (NDDTC, AIIMS, New Delhi)

Background

The Ministry of Social Justice and Empowerment (MoSJE), Government of India, has commissioned a *“National Survey on Extent and Pattern of Substance Use in India”* to estimate the prevalence of use of various psychoactive substances in the country with National Drug Dependence Treatment Center (NDDTC), All India Institute of Medical Science (AIIMS), New Delhi as the lead technical agency for the project.

As per the capacity building component as well as implementation plan for the National Survey, a total of six ‘Regional Training of Trainers and Operational Planning Workshop’ were organised for the six regions of the country. The five-day training and workshop was jointly organized by NDDTC-AIIMS, SPYM (as Operational Resource unit), ITDC (the agency engaged by the MoSJE for managing logistics of all capacity building activities under the project), as well as the local partner agency. The workshop was attended by representatives of various agencies involved in the project such as Technical and Operational Master Trainers nominated by RTAs and SIAs, Co-Investigators and Research Staff from RTAs, Regional and State Operation Managers and Project Coordinators from RCAs / SIAs, representatives from Project Management Unit (NISD), and senior officers from MoSJE (complete list of participants is enclosed as Annexure).



Participants of first Regional TOT, New Delhi, 3-9 October 2017

Objectives

The objectives of the workshop were as follows:

- To develop an in-depth understanding of the objectives and methodology of major components of the National Survey (House-Hold Survey – HHS and Respondent Driven Sampling – RDS).
- To build the capacity of the Master Trainers to undertake state level training programmes for executing the survey in each state / UT

- To orient the participants to capacity building, monitoring, documentation and reporting requirements of the national survey.

Topics Covered

The following topics were covered during the five-day training programme.

- Scientific and Operational Aspects of the National Survey
- Knowledge and Skills for Mapping and Listing
- Knowledge and Skills for Household Survey
- Knowledge and Skills for Respondent Driven Sampling Survey
- Knowledge and Skills for conducting Interviews
- Knowledge and Skills for collecting data through electronic media
- Efficient utilization of resources for completion of survey field-work in an expeditious manner
- Anticipating and addressing challenges in implementation of the field-work

The detailed agenda followed at all the six workshops is provided in the Annexure. The workshop was conducted by the resource persons using various participatory training techniques such as power-point presentations followed by discussions, group work, Field visit, role-plays, theme-based discussions, demonstration of information management system etc.



Participants of Regional TOT at Bengaluru, 9-13 October 2017

Proceedings

Day 1

Day 1 began with registration of participants. After a brief, formal inauguration, a warm-up session was conducted by the resource persons to help the participants know each other.

The topics covered during the various sessions on day 1, were as follows:

- **Overview of National Survey:** In this session, the participants were familiarized with the overall design and implementation plan of the national survey including the scientific and operational aspects. It was emphasized that only the core aspects of HHS and RDS surveys are being included in the regional TOT.
- **Sampling design for National Survey:** An overview of the sampling approach and the statistical basis for sample size calculation was discussed in this session.
- **Capacity building for the National Survey:** The three types of training which have been planned for the survey were discussed: Mapping – Listing Training, HH Survey training and RDS Survey training. Emphasis was upon the curriculum and agenda to be followed by the master trainers while conducting these trainings, including Objectives of these trainings, and TOR for Master Trainers. The template for the agenda to be followed during the three state level training programmes is Annexed.
- **Overview of Mapping-Listing and HH Survey:** A broad overview of mapping listing and HH survey was provided to develop a basic understanding.
- **Mapping-Listing of PSUs for the National Survey:** A detailed introduction to the mapping listing activity was provided.



Participants of Regional TOT, Ranchi, 10-14 October 2017

Day 2

Day 2 was devoted to detailed discussion on operational aspects of mapping and listing in the assigned PSUs and introducing the questionnaire to be used for the HH Survey.

The topics covered during the various sessions on day 2, were as follows:

- **Mapping-Listing of PSUs for the National Survey – operational aspects:** Participants were made to understand all the operational details of how to conduct mapping and listing.
- **Capacity building for Mapping-listing And HHS Survey:** Emphasis of this session was upon, how to conduct training for mapping listing and HH Survey. Scope and Objectives of the state-level training programs, and Using participatory training techniques for survey trainings. Emphasis was also upon how to make the field interviewers understand substance use and substance use disorders to ensure the appropriate attitude during data collection.
- **Introduction to the HHS questionnaire:** The questionnaire for the HHS was shared with the participants and was briefly introduced. The Technical Master trainers were asked to go through the questionnaire at night so that it can be discussed in details on the next day.



Participants of Regional TOT, Imphal, 24-28 October 2017

Day 3

On day 3, the participants were split into two broad groups.

- The group of **Operational Master Trainers** (including the staff from RCAs / SIAs) went for a **field-visit** to a neighbourhood residential area, where they learnt and practiced in a hands-on manner, the techniques of mapping and listing a locality. This exposure was deemed very useful in enabling them to conduct such a field exposure when they would conduct the similar training.
- The group of **Technical Master Trainers** (including the staff from the RTAs) conducted a **group-work** on how to conduct training on administering the household survey questionnaire. Participants were allotted specific sections of the questionnaire and each and every question including its possible responses were discussed in detail. Emphasis was on how to conduct the training of field interviewers in the local language. Subsequently, participants were also familiarized on the technique of conducting role-play for training of field interviewers.
- **Debriefing of field visit:** After coming back from the field, all the participants were provided an opportunity to share their experiences during the visit and their queries

were answered. They were provided feedback in their methods and techniques which enabled them to conduct such training for the field workers.

- **Operational aspects of the HH Survey** were discussed in detail in the concluding session of the day.



Participants of Regional TOT, Pune, 24-28 October 2017

Day 4

Day 4 was devoted largely on RDS survey. Following sessions were conducted:

- **Basics of RDS:** An overview of the entire methodology of RDS was discussed.
- **Operational aspects of RDS:** The coupon and incentive management along with the other operational aspects were discussed and the participants received training on how to make plans for Seed selection.
- **RDS questionnaire:** The questionnaire for RDS survey was also discussed in detail. Since the participants were already familiar with the HHS questionnaire (which overlaps with RDS questionnaire to a large extent), this session was relatively easy for the participants.

- **Introduction to the survey website and MIS:** The basic structure and functionality of the website developed for the survey and the MIS was demonstrated live to the participants. It was made clear that the website and MIS would undergo minor modifications but all the participants developed familiarity and expressed confidence in using it, once fully developed and launched.



Participants of sixth Regional TOT, New Delhi, 31 Oct - 4 Nov 2017

Day 5

- **Introduction to the HHS and RDS survey applications:** While the handheld devices were not available during the regional TOTs and the applications for the HHS was also in the draft stage, the basic structure and functions were shown and demonstrated. All the participants appreciated the website, MIS, and the applications in making and expressed confidence in their ability to train others on how to use them.
- This was followed by a detailed discussion on **Planning and conducting the three state level training programmes:**
 - Mapping and Listing training: 4 days
 - RDS Survey training: 4 days
 - HH Survey training: 5 days
- The **operational aspects** including who would be the potential trainers from among the group, and what would be the methodology adopted for each and every session of the agenda were discussed in detail.
- In the **open session**, an opportunity was provided to answer queries and provide clarifications.

During the formal **valedictory** session, the importance of conducting the state level training programs in a timely and standardized manner was stressed upon.

Conclusions

- As the list of participant shows, in each and every region of the country, there is an adequate pool of trained master trainers who could be entrusted with the task of conducting state level training programs.
- Profile of the master trainer indicates that most of the technical trainers are faculty members of various government medical colleges. Similarly the operational trainers are also qualified and experienced professionals. Thus, a pool of **93** master trainers (**41** operational and **52** technical) exist in the country (which is necessary considering that a total of 96 state level training programs are needed).
- The coordination displayed by the resource persons from NDDTC, AIIMS and SPYM was appreciated by all the participants. It was highlighted that similar coordination will be essential for the state level training between the Technical trainer (from medical institute) and the Operational trainer (from the NGO).
- The dates for any given state-level training program would depend upon:
 - Availability of Master Trainers
 - Availability of participants (Field Interviewers for HHS and RDS interviewers for RDS)
 - Preparatory activities for the survey roll-out (including state consultation meetings)
- In some cases, the RDS training for two states has been combined (i.e. 24 RDS training program for 36 states). In such cases, trainers, participants and preparations for both the states need to be ensued before finalizing the dates.
- While conducting the state-level training programs, the master trainers would make use of (a) Technical and Operational manual and (b) Power Point presentations, developed jointly by the NDDTC, AIIMS and SPYM (as ORU). Thus the master trainers would be adequately equipped with the standardized resource material.
- It will be essential to ensure availability of tablets with the software installed before any state level training. During the training program itself, the field staff would be handed over the tablets and would receive the training in a hands-on manner.
- While most of the state governments have organized state consultation meetings, there are about 11 states where this meeting is yet to be organized. Only after this meeting is held, the first state level training programme can be organized.
- For organizing a state level training, the concerned SIA would take the lead in finalizing the dates and local logistic arrangements (in consultation with the RTA to ensure availability of the technical master trainers). During the training, the local logistic assistance will be provided by the SIA while all the expenditure will be borne by the ITDC.
- Intensive monitoring and coordination will be needed by PMU, NISD and NDDTC, AIIMS to ensure that state level training programs take place on time and the survey rolls-out immediately after the training programme.

ANNEXURE

1. Agenda for Regional TOTs

TIME	TOPIC
DAY ONE	
9.00 – 9.30 AM	Registration of participants
9.30 – 10.00 AM	Introduction of the participants Aims and Objectives of the training
10.00 – 11.30 AM	Overview of National Survey
11.00 – 11.30 AM	Tea break
11.30 – 1.00 PM	Sampling design for National Survey
1.00 – 2.00 PM	Lunch
2.00 – 3.00 PM	Capacity building for the National Survey: Types of trainings, Objectives of these trainings, TOR for Master Trainers
3.00 – 3.45 PM	Overview of Mapping-Listing and HH Survey
3.45 – 4.15 PM	Tea break
4.15 – 5.30 PM	Mapping-Listing of PSUs for the National Survey – an introduction
DAY TWO	
9.30 – 11.00 AM	Mapping-Listing of PSUs for the National Survey – operational aspects
11.00 – 11.30 AM	Tea Break
11.30 – 12.30 PM	Mapping-Listing of PSUs for the National Survey – operational aspects
12.30 – 1.00 PM	Capacity building for Mapping-listing
1.00 – 2.00 PM	Lunch
2.00 – 4.00 PM	Capacity building for HHS Survey <ul style="list-style-type: none"> • Scope and Objectives of the 5-day state-level HHS training. • Using participatory training techniques for survey trainings • Making trainees understand substance use and substance use disorders
4.00 – 4.30 PM	Tea Break
5.00 – 5.30 PM	Introduction to the HHS questionnaire and outlining the group work
DAY THREE	
09.30 – 11.00 AM	Technical Trainers - Group presentations on HHS questionnaire Operational Trainers – Field exposure to Mapping-Listing
11.00 – 11.30 AM	Tea Break
11.30 – 1.00 PM	Technical Trainers - Group presentations on HHS questionnaire (contd.) Operational Trainers – Field exposure to Mapping-Listing (contd.)
1.00 – 2.00 PM	Lunch
2.00 – 3.00	Technical Trainers – Role play on HHS questionnaire Operational Trainers – Group work regarding Field visit
3.00 – 3.45 PM	Debriefing of the field visit
3.45 – 4.15 PM	Tea Break

TIME	TOPIC
4.15 – 5.30 PM	Household Survey – Operational aspects
DAY FOUR	
9.30 – 11.00 AM	Basics of RDS
11.00 – 11.30 AM	Tea Break
11.30 – 1.00 PM	Operational aspects of RDS – coupon and incentive management
1.00 – 2.00 PM	Lunch
2.00 – 3.00 PM	RDS questionnaire
3.00 – 3.45 PM	Introduction to the survey website and MIS
3.45 – 4.15 PM	Tea Break
4.15 – 5.30 PM	Introduction to the HHS and RDS survey applications
DAY FIVE	
9.30 – 11.00 AM	Planning and conducting training on Mapping-Listing
11.00 – 11.30 AM	Tea break
11.30 – 1.00 PM	Planning and conducting training on HHS survey
1.00 – 2.00 PM	Lunch
2.00 – 3.00 PM	Planning and conducting RDS survey trainings
3.00 – 3.45 PM	Open session
3.45 – 4.15 PM	Tea Break
4.15 – 4.30 PM	Valedictory session

ANNEXURE

2. List of Participants

Regional TOT, New Delhi, 3-7 October 2017					
S. No.	Name of the Participants	Designation	Role in Survey	Contact Number	Email Id
1	Bijan Chakraborty	Deputy Director, Tripura	Technical Master Trainer	9402168524	babhrabee@rediffmail.com/benudharsabita@gmail.com
2	Dr. Santanu Ghosh	Associate Professor, Tripura Medical College	Technical Master Trainer	8974483757	drsantanu_healthyplanet@yahoo.co.in
4	Dr. Priyojyoti Chakma	Registrar, Agartala Govt. Medical College	Technical Master Trainer	8131043421	pichakma84@gmail.com
5	Dr Abdul Majid	Associate Professor, SKIMS	Technical Master Trainer	9018111157	Maajid72@gmail.com
6	Dr Nizam Ud Din	Lecturer, SKIMS	Operational Trainer	9419407227	nizamdr@rediffmail.com
6	Mohommad Ishaq Bhat	Regional Coordinator, JKSPYM	Operational Trainer	9697420284	bhatishaq2@gmail.com
7	Ashish Bali	State Coordinator, JKSPYM	State project coordinator	84928 63101	ashishb185@gmail.com
8	Mukesh Kumar	State project coordinator, SPYM	Technical Master Trainer	9779910287	mukesh@spym.org
9	Dr. Gurvinder Pal Singh	Associate Professor, GMCH	Technical Master Trainer	9876843532	gpsluthra@gmail.com & gpsluthra@rediffmail.com
10	Dr Subhash Das	Assistant Professor, GMCH	Technical Master Trainer	9646121613	asthus10@gmail.com
11	Gurbinder Singh	Regional Technical Assistant, GMCH	Regional Technical Assistant	9501125717	gsinghbabbu@gmail.com
12	Neha Jaiswal	Regional Technical Assistant, GMCH	Technical Master Trainer	09041117782/ 8168134578	nehasaggi21@gmail.com

13	Dr. Senilo Magh	Psychiatrist, Govt. Medical College, Tripura	Technical Master Trainer	9612372919	SEN05JJ@GMAIL.COM
14	Dr. Temsulong Pongener	Psychiatrist, Kripa Foundation	Technical Trainer	9436006146	ALONGPONGEN@GMAIL.COM
15	Jongpong chiten	Regional Project Coordinator (Nagaland & Meghalaya) Kripa Foundation	Regional Project coordinator (Nagaland & Meghalaya)	9436073045	icimsong@gmail.com
16	Vizhodenu Savi	State Coordinator, Kripa Foundation	State Coordinator	943660892	vizhodenusavi@gmail.com
17	Mr. Bendangmao	Project Coordinator , Kripa Foundation	Operational Master Trainer (Nagaland)	7005806009/ 9436689425	rtrcne@gmail.com
18	Dr. Shrigopal Goyal	Assistant Professor, SPMC, Bikaner	Technical Master Trainer	8947825749	shrigopalgoyal@gmail.com
19	Mr. Shashi Prakash	State Coordinator, ODTTR	State Coordinator	9799691367	spmanaklao@gmail.com
20	Dr. Ritambara	Professor & HOD, GMC, Surat	Operational Master Trainer	9426755927, 9909969590	ritambharam@yahoo.com
22	Gauswami Dineshpuri. C.	ODTTR	Operational Master Trainer(Gujrat)	9898673381	dineshgosai74@gmail.com
23	Dr. Bolen Sangma	Senior Psychiatrist, Civil Hospital Meghalaya	Technical Master Trainer	9612680557	sangmabl@gmail.com
24	Dr. Angelia M Pasweth	Psychiatrist, Govt Medical Hospital, Jowai	Technical Master Trainer	9436310375	ampaswet@gmail.com
25	Keshab Lamsal	State Operational Manger, Kripa Foundation	Operational Master Trainer (Meghalaya)	9862010568	keshavlamsal67@gmail.com
26	Ms. Darhmingliani Hloncheu	State Coordinator, Kripa Foundation	State Coordinator (Meghalaya)	9615276872	mahming243@gmail.com
27	Qasim Masumi	Regional Operations Officer, SPYM	Regional Operations Officer	8447849214	qasimmasumi@gmail.com

28	Suhasini Subramanian	Regional Operations Officer, SPYM	Regional Operations Officer	9402168524	intern@spym.org
29	Abhisarika Rai	Regional Operation Officer, SPYM	Regional Operation Officer	8974483757	Abhisarika.raai1823@gmail.com
30	Subimal Banerjee	State Project Coordinator - Delhi, SPYM	State Project Coordinator - Delhi	8131043421	subimal@spym.org
31	Nitesh Kumar	Regional Coordinator, SPYM	Regional Coordinator	9018111157	nitesh@spym.org
32	Zamanat Abbas	State Project Coordinator - UP, SPYM	State Project Coordinator -UP	9419407227	zamanatabbasccf@gmail.com
33	Bilal ahmed	Regional Project Coordinator, SPYM	Regional Coordinator	9818688224	bilal@spym.org
34	Prakash Chandra Gururani	State Project Coordinator-Uttarakhand, SPYM	State Coordinator-Uttarakhand	84928 63101	awtcgwaldamchamoli@gmail.com
35	Ajay Kumar	State Coordinator, Gunjan	State Coordinator (Himanchal Pradesh)	9459082209	Gocd.hp@gmail. Com
36	Ashish	State Coordinator, Gunjan	Operational Master Trainer (Chandigarh)	9876843532	Gocd.hp@gmail.com
37	Vijay Kumar	State Operational Manager, Gunjan	Operational Master Trainer (Himanchal Pradesh)	9646121613	gocd.hp@gmail.com
38	Nikhil Sharma	State Operational Manager, Gunjan	Operational Master Trainer (Himanchal Pradesh)	9501125717	gocd.hp@gmail.com
39	Dr. Roshan Bhad	Assistant Professor, NDDTC,AIIMS	Technical Master Trainer	09041117782/ 8168134578	drroshansindia@gmail.com
40	Kunwar Peeush	District Supervisor	Operational Master Trainer(Uttarakhand)	9759113838	kpeeush@rediffmail.com
41	Ranveer Phukan	Regional Operational Manager, SPYM	Regional Operational Manager	8384080281	ranveer@spym.org
Regional TOT; Bengaluru; 9-13 October 2017					
S. No	Name of Participants	Designation	Role in Survey	Contact Number	E-mail ID

1	Dr. Arun Kandasamy	Associate Professor, NIMHANS	Technical Master Trainer	9008977699	arunnimhan05@gmail.com
2	Dr. Deepak Jayarajan	Assistant Professor, NIMHANS	Technical Master Trainer	9844797302	deepak.jayarajan@gmail.com
3	Dr. Vinay B	Special Grade Psychiatrist, NIMHANS	Technical Master Trainer	9964330510	bvinay93@gmail.com
4	Dr. Jayant Mahadevan	Senior Resident, NIMHANS	Technical Master Trainer	9894162384	jayantmahadevan@gmail.com
5	Dr. E Sinu	Assistant Professor, NIMHANS	Technical Master Trainer	9845145599/ 9980654565	esinu27@gmail.com
6	Dr. Lakshmanan Sethu	Occupational Therapist, NIMHANS	Technical Master Trainer	9902652502	lakshmansethu@gmail.com
7	Dr. M. Umashankar	Superintendent & Professor, Osmania Medical College	Technical Master Trainer	9849021281	molanguriumashankar@gmail.com
8	Dr. Phanikanth	Assistant Professor, Osmania Medical College	Technical Master Trainer	9885604377	aquarulzz@gmail.com
9	Dr. Srikanth	Senior Resident, Osmania Medical College	Technical Master Trainer	9676797396	drsrikanthbandari27@gmail.com
10	Dr. Sai Kumar	Senior Resident, Osmania Medical College	Technical Master Trainer	9885648338	sai8338@gmail.com
11	Ms. Reshma Malick	Coordinator TTK	Regional Operational Manager	9789090146	ttknationalsurvey@gmail.com
12	Ms. Sudha Mani	State Operational Manager, TTK	State Operational Manager- Tamilnadu	9940656072	ttknationalsurvey@gmail.com
13	Ms. Meera Shankar	State Coordinator, TTK	State Project Coordinator	9443474837	empowermeera@gmail.com
14	Ms. Sushma Pandey	State Project Coordinator, TTK	State Project Coordinator- A&N	91 – 9531826330	sushmapin@yahoo.com
15	Mr. Martin	State Coordinator, TTK	State Operational Manager - A&N	8681949922	vgeorgemartin@gmail.com
16	Mr. P. C. Kasinath	Regional Project Coordinator, TTK	Regional Project Coordinator - AP & Telangana	9440609395	pckasi@gmail.com

17	Mr. Suryaprakash Rao	State Coordinator, SEED	State Project Coordinator	9030787980	seedorg1994@gmail.com
18	Mr. Sanjeev Kumar	State Coordinator, SEED	State Project Coordinator	9440068928	seedorg1994@gmail.com
19	Mr. Sanyasi Raju	Regional Project Coordinator, SEED	Regional Operation Manager	9848284498	seedorg1994@gmail.com
20	Sri. Thomaskutty Joseph	Regional Project Coordinator, CHASS	Regional Project Coordinator	9447786510	frthanniath@gmail.com
21	Sri. James. Philip	State Coordinator, CHASS	State Project Coordinator - Kerala	9747778019	James.athikalam@gmail.com
22	Sri. Mathew T. M.	State Operational Manager, CHASS	State Operational Manager	9895869762	southrrtc@gmail.com
23	Jacob Kuzhippally	Operational Master Trainer	Operational Master Trainer	9400272087	lijenk@gmail.com
24	Justin Mathew	State Coordinator, CHASS	State Project Coordinator - Lakshadweep	9526110521	justinkochalummoottil@gmail.com
25	Sri. Anto Antony	Operational Master, CHASS Trainer, CHASS	Operational Master Trainer	9961388004	aantoantony86@gmail.com
26	Dr. Shibukumar. TM.	Assistant Professor, IMHANS	Technical Master Trainer	9745770345	shibu.atheist@gmail.com
27	Dr. Rajith K Ravindran	Assistant Professor, IMHANS	Technical Master Trainer	9895617594	rajith.mail@gmail.com
28	Mr. Kurien Jose	Psychiatric Social Worker, IMHANS	Technical Master Trainer	8547371926	rijujoseb69@gmail.com
29	Mr. Aboobacker Siddhique	Regional Technical Assistant, IMHANS	Regional Technical Assistant	9846731968	sidhi963@gmail.com
30	Dr. Shashikumar V. M	Director, SSA	Regional Operational Manager	9986408105	rrtcarnataka@gmail.com
31	Mr. Raju T.	State Operational Manager, SSA	State Operational Manager	9743700020	rrtcarnataka@gmail.com
32	Smt. Shailashree	Regional Project Coordinator, SSA	Regional Project Coordinator	9986408102	rrtcarnataka@gmail.com
33	Mr.Veerabhadra . R. Patil	State Coordinator, SSA	State project coordinator	8884408101	rrtcarnataka@gmail.com

34	Dr. Gangadhar Varma. B.R.	State level Master Trainer, SSA	Operational Trainer	9972451484	rrtckarnataka@gmail.com
35	Mr. Rajendra N. Prasad	State level Master Trainer, SSA	District Project Coordinator	8892357548	rrtckarnataka@gmail.com
36	Mr. Nagusa	Accountant, SSA	Accountant	9738869036	rrtckarnataka@gmail.com
37	Ms. Gayathri J. E.	State Coordinator, TTK	State Project Coordinator - Puducherry	7339024387	chinnasamygyathri@gmail.com
38	V. Gopal Pillai	State Operational Manager, TTK	State Operational Manager - Puducherry	9543053363	1996mothertrust@gmail.com
39	E. Timothy	Regional Project Coordinator, TTK	Regional Project Coordinator	9841167415	timothyttk7@gmail.com

Regional TOT; Ranchi; 10-14 October 2017

S. No.	Name of the Participant	Designation	Role in Survey	Contact No.	E-mail
1.	Ms. Mangalmit Lepcha	State Project Coordinator (Sikkim), The Calcutta Samaritans	State Coordinator	7470267248, 9749049684	ashisikkim@hotmail.com
2.	Mr. Siraj Mukherjee	State Operation Manager (Sikkim) The Calcutta Samaritans	Operational Trainer	9433472562	rrtccalsam@gmail.com/siraj.rrtccalsam@gmail.com
3.	Mr. Kaustav Das	Regional Project Coordinator(The Calcutta Samaritans)	Operational Trainer	8777692189	kaustavanthro@gmail.com
4.	Ms. Tanusree Shaw	Regional Project Coordinator (The Calcutta Samaritans)	Operational Trainer	8777043829, 9143242778	tanu.peyanmo@gmail.com
5.	Mr. Dipankar Chatterjee	State Project Coordinator (Jharkhand) (The Calcutta Samaritans)	State Coordinator	9852391052	dipcha123@gmail.com
6.	Mr. joydeep Basu	State Project Coordinator (West Bengal)	State Coordinator	9830320322	joydeepstat@gmail.com

		(The Calcutta Samaritans)			
7.	Mr. Shyam Krishan Labh	State Project Coordinator (Bihar) (SNMT, Patna)	State Coordinator	9934281361	shyamkrishnalabh@gmail.com/snmt51@gmail.com
8.	Mr. Shreeraj Pattnaik	State Project Coordinator (Odisha)(AVA)	State Coordinator	9078695065	patnaik.shreeraj87@gmail.com
9.	Dr. Amit Kumar Singh	Assistant Professor, Bihar Institute of Mental Health and Allied Sciences	Technical Trainer- Bihar	7782024247	dramitsingh21@gmail.com
10.	Dr. Sourav Khanra	Assistant Professor, CIP	Technical Master Trainer	7585052006	souravpsy@gmail.com
11.	Dr. Aniruddha Mukherjee	Assistant Professor, CIP	Technical Master Trainer	9474413598	dr_aniruddha@hotmail.com/aniruddha008@gmail.com
12.	Mr. Suresh Kumar Matho	Operational Master Trainer(Bihar), SNMT, Patna	Operational Master Trainer	7979771745	skumarbitmesra@gmail.com
13.	Mr. Rajeev Kumar	Operational Master Trainer (The Calcutta Samaritans)	Operational Master Trainer	8051034448	rajeev.iit.78@gmail.com
14.	Mr. Koustab Majumdar	Operational Master Trainer (The Calcutta Samaritans)	Operational Master Trainer	9647274605	koustab13@gmail.com

Regional TOT; Imphal; 24-28 October 2017

S. No.	Name	Designation	Role in Survey	Contact No.	Email Id:
1.	Dr Sondeep Hanse	State Project Co-Ordinator, Assam, Galaxy Club	State Project Co-Ordinator, Assam	9854065737	sondeephanse@gmail.com
2.	Dr Anupama Moundekar	Project Coordinator, Glaxy Club	Operational Trainer (Assam)	8668911806	anupamamoundekar@gmail.com

3.	A. Basanta Kumar	Regional Project Co-Ordinator, Manipur & Assam, Galaxy Club	Regional Project Co-Ordinator, Manipur & Assam	8014325177	basanta2ah@gmail.com
4.	M. Ranjit Kumar	State Project Co-Ordinator, Manipur, Galaxy Club	State Project Co-Ordinator, Manipur	9856343690	ranjitr.mongjam@gmail.com
5.	Kh. Basanta Singh	Secretary , Galaxy Club	Operational Trainer	9856380118	basantakh16@gmail.com
6.	S. Rosul	Programme Director, MSDRB	Operational Trainer (Manipur)	8257056758	rosulsagolsem10276@gmail.com
7.	Mr. Tailyang Sirah	Programme Officer, NACO	Operational Trainer (Arunachala Pradesh)	9436835534	siraht@gmail.com
8.	Dr. Samuel Lalzarlawma Sailo	Director of Lifcode	Technical Trainer	9436352247	lalzarlawmasailo@gmail.com
9.	Dr. Lalhriatpuia Hlondo	Medical Officer, DMHP	Technical Trainer	8014642500	hhlondo@gmail.com
10.	Mr. Darthakunga	Project Officer,MSDRB	Operational Trainer	9862343680	Dtkdpo@gmail.com
11.	Ms. Angela S. Hauhna	Regional Project Coordinator, MSDRB	Regional Project Coordinator	8731000785	angiedingpuui@gmail.com
12.	Mr Benjamin Lalnunpuia	State Project Coordinator, MSDRB	State Project Coordinator	9862787566	kktupa@gmail.com
13.	Dr. Rajesh Rongpi	Resident Physician, AMC	Technical Trainer	9854040320	rrc611@gmail.com
14.	Dr. Bishnu Bashyal	Registrar, AMC	Technical Trainer	9707037465	nubish4u@gmail.com
15.	Dr. Biswadeep Borthakur	Medical Officer, AMC	Technical Trainer	9401216987	biswadeepb@yahoo.co.uk
16.	Dr Swagata Kotoky	Regional Technical Assistant, AMC	Regional Technical Assistant	9435579940	swagatakotoky23@gmail.com
17.	Ms Chumi Mohan	Regional Technical Assistant, AMC	Regional Technical Assistant	9577861753	chumi.mohan83@gmail.com
18.	Dr. Jyotirmoy Das	Medical and Health Officer, AMC	Technical Trainer	8638985664	jyotirmoy.das@gmail.com
19.	Mr. Khrieketou Suohu	Regional Project Coordinator	Regional Project Coordinator	8118905807	khrieketou@gmail.com

		(Arunachal Pradesh) , Kripa Foundation	(Arunachal Pradesh)		
20.	Ms. Licha Yania	State Project Coordinator (Arunachal Pradesh) Kripa Foundation	State Project Coordinator	7085919492	yanialicha@gmail.com
21.	Dr. Tame Kena	Psychiatrist, RK Mission Hospital	Technical Trainer	7005381108	drtame@yahoo.com
22.	Dr. S. Gojendra Singh	Assistant Professor, RIMS	Technical Trainer	9862032931	drgojendra@gmail.com
23.	Dr. Janet Konthoujam	Senior Resident , RIMS	Technical Master Trainer	9843557601	jntkonthoujam15@gmail.com
24.	Mr. L. Omakanta	Regional Technical Officer, RIMS	Regional Technical Officer (RTO)	7005415556	oma789@gmail.com
25.	Ms. N Fancy	Regional Technical Assistant, RIMS	Regional Technical Assistant (RTA)	7638946308	penaodevi5@gmail.com
26.	Ms. Celina Ph	Regional Technical Assistant, RIMS	Regional Technical Assistant (RTA)	8794110603	celinaph03@gmail.com
27.	Ms. Sanasam Velori	Regional Technical Assistant, RIMS	Regional Technical Assistant (RTA)	7005116421	velorisanasam26@gmail.com
28.	Mr Tanmoy Debnath	State Project Coordinator, MSDRB	State Project Coordinator (Tripura)	9774444080	debnathtanmoy7@gmail.com
29.	Dr Jayanta Kumar	Regional Coordinator, Galaxy Club	Regional Coordinator	9862350946	jayanta_dr@yahoo.com

Regional TOT; Pune; 24-28 October 2017

S. No	Name	Designation	Role in Survey	Contact Number	Email Id
1.	Mr. Sanjay Bhagat	Regional Operations Manager, Muktangana Mitra	Operational Trainer(Maharashtra)	8007990097	sanjayibhagat@gmail.com
2.	Ms. Neelima Karandikar	Regional Project Coordinator, Muktangana Mitra	Operational Trainer (Goa)	9860769591	neelimakarandikar@yahoo.com
3.	Mr. Uttam Shinde	State Project Coordinator-Maharashtra,	State Coordinator	9158304127	uttamshinde20368@gmail.com

		Muktangana Mitra			
4.	Mr. Rajesh Purohit	State Project Coordinator-Goa, Muktangana Mitra	State Coordinator	9768119755	rajpur55@gmail.c om
5.	Mr. Manvendra Jogdev	UT Operations Manager - DNH	Operational trainer (Dadar & Nagar Havili)	8149109083	manavjogdev@gmail.co m
6.	Mr. Sandeep Laxi Patara	UT Project Coordinator, DNH	Operational trainer	9574445600	rtrcwest@gmail.co m
7.	Mr. Arun Naik		Operational trainer	9869424047	psychologistarun@gmail .com
8.	Mr. Nayak Praful Kumar C.	State Project Coordinator (Daman &Diu), ODTR	Operational trainer	9408229049	praful.nayak68@gmail.c om
9.	Mr. Rajendra Kumar Bhavsar	Operational trainer, ODTR	Operational trainer (Daman & Diu)	7016941140	svpirca@gmail.com
10.	Dr. Kumar Kamble	Medical Officer, KEM	Technical Trainer	9503324733	doctorkumarkamble@g mail.com
11.	Mrs. Suma Dehankar	Regional Technical Assistant, KEM	Regional Technical Assistant	7020081441	suma7189@gmail.com
12.	Dr. Ajit Naik	Assistant Professor, BJM Medical College, Pune	Technical Trainer	9404012259	Ajit_nayak09@yahoo.c om
13.	Mr. Ganesh Borhade	D.E.O. Muktangana Mitra		9579088787	saiganeshborhade@gm ail.com
14.	Ms. Saraswati Raman	Accountant, Muktangana Mitra	Accountant	7720092940	Ramansaraswati108@gmail.com
Regional TOT; 31 Oct – 4 Nov; New Delhi					
S. No	Name	Designation	Role in Survey	Contact Number	Email Id
1	Dr. Amit Arya	Associate Professor, KGMU	Technical Trainer	9415766243	amitarya.11kgmu@gmai l.com
2	Dr. Sujit K.Kar	Assistant Professor, KGMU	Technical Trainer	9956273747	drsujita@gmail.com

3	Dr. Amardeep Patel	Senior Resident, KGMU	Technical Trainer	9452894520	amardepp53@gmail.com
4	Dr. Abhijeet Shrivastava	Senior Resident, KGMU	Technical Trainer	8960655947	abhijeet.shrivastava09@gmail.com
5	Dr. Dharmendra	Regional Technical Officer, KGMU	Regional Technical Officer	9450353999	dhgeorgian@gmail.com
6	Mr. Dileep Kumar Tiwari	Regional Technical Assistant, KGMU	Regional Technical Assistant	8115570709	diliptiwarilu@gmail.com
7	Mr. Pankaj Soni	Regional Technical Assistant, KGMU	Regional Technical Assistant	9307086972	pankajsoni0638@gmail.com
8	Mr. Chandan Kumar Behra	District Supervisor, ABHA	Operational Trainer	9583465199	chandan.bbsr1989@gmail.com
9	Mr. Prasant Kumar Mahapatra	District Supervisor, ABHA	Operational Trainer	9437677622	mahapatraprasantkumar@yahoo.in
10	Mr. Ajay Kumar Singh	State Project Coordinator, AVA	Operational Trainer	9425250458	kumar1aja@gmail.com
11	Mr. Rustam Singh Thakur	Programme Trainer, AVA	Operational Trainer	<u>9300992983</u>	rustam1105@gmail.com
12	Mr. Sheh Naryan Sahu	District Programme Manager, AVA	Operational Trainer	9827108235	sahushesh@yahoo.co.in
13	Mr. Hanumantha Rao Patil	Consultant, SEED	Operational Trainer	8309344187	kashyap.patil@gmail.com
14	Mr. N. Padma Rao	Consultant, SEED	Operational Trainer	9492483675	padmarao775@gmail.com
15	Mr. Chinnama	Consultant, SEED	Operational Trainer	9490937112	chinnich.24@gmail.com
16	Dr. M.G.W.Chandra Sekhar Raju	Resource & Rehab Consultant, SEED	Operational Trainer	8885453362	dr.mgredx@gmail.com
17	Mr. Chhail Singh Rupawat	State Coordinator, ODTTR	State Coordinator (Rajasthan)	9414341401	csrupawat.odttrt@gmail.com
18	Mr. Bishan Singh Sodha		Operational Trainer	9829266066	bssodha.odttrt@gmail.com
19	Dr. Vipin Kumar	Senior Resident, PMCH, Patna	Technical Trainer	9708233955	vipin386@rediffmail.com
20	Ms. Srishti Saha	Consultant-Free lancer	Operational Trainer	9674460841	srishtisaha.iop@gmail.com

21	Ms. Nita Singh	Project Director SNMT	Operational Trainer	7979711186	snmt51@gmail.com
22	Dr. Lokesh	Associate Professor, AIIMS, Raipur	Technical Trainer	7979711186	singhlokesh123@gmail.com
23	Dr. Suchandra KHDR	Senior Resident, AIIMS, Raipur	Technical Trainer	8437274545	suchikhhr02@gmail.com
24	Ms. Shivangi V. Ayyer	Consultant, Muktangana Mitra	Operational Trainer	9820101984	shivangi.kumbhar@hotmail.com
25	Ms. Nitika Thakur	Administrative Officer Field Officer, Gunjan	Operational Trainer	9418584126	gocd.hp@gmail.com
26	Ms. Minakshi Sharma	Field Officer, Gunjan	Operational Trainer	9736119236	gocd.hp@gmail.com
27	Dr. Sunil Kumar Ahuja	Assistant Professor, Medical College, Reva	Technical Trainer	8770431806	sunilahuja35@yahoo.com
28	Dr. Naresh Solanki	Senior Resident, Bundelkhand Medical College	Technical Trainer	9039891368	solankinaresh90@yahoo.com
29	Dr. Rohit	Registrar, KEM	Technical Trainer	7506700380	rohitsinghRS973@gmail.com
30	Dr. Karishma	Assistant Professor, KEM	Technical Trainer	9892894055	k.i.rupani@gmail.com
31	Ms. Anjana Bhattacharjee	Assistant Professor, Tripura University	Operational Trainer	9436797347	anjanabhattacha2008@yahoo.com
32	Dr. Varun Mehta	Assistant Professor, CIP	Technical Trainer	9204858189	vs_mehta@yahoo.co.in
33	Dr. Neha	Assistant Professor, CIP	Technical Trainer	7061341775	mail.singhneha@gmail.com
34	Dr. Bikramaditya Jaiswal	Assistant Professor, CIP	Technical Trainer	9608524534	dr.bikramaditya@gmail.com
35	Dr. Sunil Suryavanshi	Assistant Professor, CIP	Technical Trainer	8007774822	sunilsuryavanshi5@gmail.com

ANNEXURE

3. Template for Agenda for State Level Training programmes

- a. Mapping Listing Training
- b. Household Survey Training
- c. RDS Survey Training

National Survey on Extent and Patterns of Substance Use in India

STATE-LEVEL TRAINING ON MAPPING AND LISTING FOR HOUSEHOLD SURVEY

Organized by

XXX (Name of SIA/RCIA) & YYY (Name of RTA)

With support of

National Drug Dependence Treatment Centre, AIIMS, New Delhi

&

Ministry of Social Justice and Empowerment, Government of India;

Agenda

Venue:

Date:

TIME	TOPIC	RESOURCE PERSON / FACILITATOR
DAY ONE		
9.00 – 9.30	Registration of participants	
9.30 – 10.00	Introduction of the participants and inaugural session	
10.00 – 11.15	National Survey – objectives and methodology	Technical Trainer
11.15 – 11.45	Tea break	
11.45 – 1.00	National Survey – objectives and methodology (contd....)	Technical Trainer
1.00 – 2.00	Lunch	
2.00 – 3.00	Mapping-Listing: objectives, scope and outputs	Operational Trainer
3.00 – 4.00	Mapping – how to conduct	Operational Trainer
4.00 – 4.30	Tea break	
4.30 – 5.30	Listing – how to conduct	Operational Trainer
DAY TWO		

9.00 – 2.30	Field work for mapping	Operational Trainer
2.30 – 3.30	Lunch	
3.30 – 5.30	Debriefing of field visit	Operational Trainer
DAY THREE		
9.00 – 2.30	Field work for listing	Operational Trainer
2.30 – 3.30	Lunch	
3.30 – 5.30	Debriefing of field visit	Operational Trainer
DAY FOUR		
9.00 – 11.30	Operational aspects of Mapping & Listing – planning, organizing and conducting field work	Operational Trainer
11.30 – 12.00	Tea break	
12.00 – 1.30	Operational aspects of Mapping & Listing – planning, organizing and conducting field work (contd....)	Operational Trainer
1.30 – 2.30	Lunch	
2.30 – 3.30	Open session	Operational Trainer
3.30 – 4.00	Tea Break	
4.00 – 5.00	Valedictory	

----X----

National Survey on Extent and Patterns of Substance Use in India **STATE-LEVEL TRAINING ON HOUSEHOLD SURVEY**

Organized by

XXX (Name of SIA/RCIA) & YYY (Name of RTA)

With support of

National Drug Dependence Treatment Centre, AIIMS, New Delhi

&

Ministry of Social Justice and Empowerment, Government of India;

Agenda

Venue:

Date:

TIME	TOPIC	RESOURCE PERSON / FACILITATOR
DAY ONE		
9.00 – 9.30	Registration of participants	
9.30 – 10.00	Introduction of the participants and inaugural session	Technical Trainer

10.00 – 11.00	Objectives and scope of household survey	Technical Trainer
11.00 – 11.30	Tea break	
11.30 – 1.30	Basics of drugs	Technical Trainer
1.30 – 2.30	Lunch	
2.30 – 3.15	Drug related problems	Technical Trainer
3.15 – 4.15	Drug use disorders	Technical Trainer
4.15 – 4.45	Tea break	
4.45 – 5.45	Drugs use disorders – abstinence and treatment related issues	Technical Trainer
DAY TWO		
9.00 – 10.00	Basics of conducting Interview (how to approach, establishing rapport, do's and don't's)	Technical Trainer
10.00 – 11.00	Individual questionnaire – B1	Technical Trainer
11.00 – 11.30	Tea Break	
11.30 – 1.00	Individual questionnaire – B1 (contd....)	Technical Trainer
1.00 – 2.00	Lunch	
2.00 – 3.30	Individual questionnaire – B2	Technical Trainer
3.30 – 4.00	Tea Break	
4.00 – 5.30	Individual questionnaire – B2 (contd....)	Technical Trainer
DAY THREE		
9.00 – 11.00	Understanding data entry using handheld device	Operational Trainer
11.00 – 11.30	Tea Break	
11.30 – 1.00	Understanding data entry using handheld device (contd....)	Operational Trainer
1.00 – 2.00	Lunch	
2.00 – 3.30	Approaching individuals and administering questionnaire – Role Play	Operational Trainer & Technical Trainer
3.30 – 4.00	Tea Break	
4.00 – 5.30	Approaching individuals and administering questionnaire – Role Play (contd...)	Operational Trainer & Technical Trainer
DAY FOUR		
9.00 – 2.30	Field visit	Operational Trainer & Technical Trainer
2.30 – 3.30	Lunch	
3.30 – 5.00	Field visit debriefing	Operational Trainer & Technical Trainer
DAY FIVE		

9.00 – 11.00	Operational aspects of HH survey (organizing visits, field movement plan, PSU plan)	Operational Trainer
11.00 – 11.30	Tea break	
11.30 – 1.00	Operational aspects of HH survey (Monitoring data collection)	Operational Trainer
1.00 – 2.00	Lunch	
2.00 – 3.00	Operational aspects of HH survey (trouble shooting)	Operational Trainer
3.00 – 4.30	Open session	Operational Trainer
4.30 – 5.00	Valedictory	

---X---

National Survey on Extent and Patterns of Substance Use in India

STATE-LEVEL TRAINING ON RESPONDENT DRIVEN SAMPLING SURVEY

Organized by

XXX (Name of SIA/RCIA) & YYY (Name of RTA)

With support of

National Drug Dependence Treatment Centre, AIIMS, New Delhi

&

Ministry of Social Justice and Empowerment, Government of India;

Agenda

Venue:

Date:

TIME	TOPIC	RESOURCE PERSON / FACILITATOR
DAY ONE		
9.00 – 9.30	Registration of participants	
9.30 – 10.00	Introduction of the participants and inaugural session	
10.00 – 11.00	Objectives and scope of RDS survey	Technical Trainer
11.00 – 11.30	Tea break	
11.30 – 1.30	Basics of drugs	Technical Trainer
1.30 – 2.30	Lunch	
2.30 – 3.15	Drug related problems	Technical Trainer
3.15 – 4.15	Drug use disorders	Technical Trainer

4.15 – 4.45	Tea break	
4.45 – 5.45	Drugs use disorders – abstinence and treatment related issues	Technical Trainer
DAY TWO		
9.00 – 10.00	Basics of conducting Interview (how to approach, establishing rapport, do's and don't's)	Technical Trainer
10.00 – 11.00	RDS questionnaire	Technical Trainer
11.00 – 11.30	Tea Break	
11.30 – 1.00	RDS questionnaire (contd....)	Technical Trainer
1.00 – 2.00	Lunch	
2.00 – 3.30	Role Play	Technical Trainer & Operational Trainer
3.30 – 4.00	Tea Break	
4.00 – 5.30	Role Play (contd....)	Technical Trainer & Operational Trainer
DAY THREE		
9.00 – 11.00	Understanding data entry using RDS software	Operational Trainer
11.00 – 11.30	Tea Break	
11.30 – 1.00	Understanding data entry using RDS software (contd....)	Operational Trainer
1.00 – 2.00	Lunch	
2.00 – 3.30	Seed plan for each RDS district	Technical Trainer
3.30 – 4.00	Tea Break	
4.00 – 5.30	Preparing seed profile for each RDS district	Technical Trainer
DAY FOUR		
9.00 – 11.30	Operational aspects of RDS survey – coupon and incentive management	Operational Trainer
11.30 – 12.00	Tea break	
12.00 – 1.00	Operational aspects of RDS survey – other issues (tracking chains, organizing responses, etc.)	Operational Trainer
1.00 – 2.00	Lunch	
2.00 – 3.30	Open session	Operational Trainer
3.30 – 4.00	Tea Break	
4.00 – 5.00	Valedictory	